

Heartland Pastoral Job Description

The role of the Pastor is to assist the Elders in overseeing the life and direction of the church. The Pastor will have a firm grasp on the purpose, values and strategy of the church and ability to align leadership teams with the mission. The Pastor will offer pastoral leadership to all branches of the congregation and its ministries.

Job Title: Senior Pastor

Reports to: The Board of Elders

Position Status: Full-Time

Qualifications:

The ideal candidate will have:

- A Bachelor's degree in relevant field of ministry
- At least 5 years of experience as a Pastor
- Have a deep commitment for Christ and a heart for people
- Strong biblical and expository preaching skills
- A passion for God's Word and a daily life that embodies the gospel of Christ
- Will preach and live by the Heartland Community Church doctrinal statement
- Computer proficiency

Key Responsibilities and Duties:

Preaching and Teaching

- Primary preacher for Heartland Community Church
- Provide leadership in planning and executing the adult education programs
- Provide leadership and mentorship to those teaching youth programs
- Proclamation of God's Word, centered in Jesus Christ, should be the main focus
- Strong biblical and expository preaching skills
- Deliver sermons in an interesting, creative, and motivating manner

Personal and Professional Growth

- As a guideline for personal conduct the Pastor will follow the principles of 1 Timothy 3:1-7 and 1 Peter 5:1-4.
- Strongly encouraged to attend one continuing education conference annually
- Provide leadership toward church growth
- Attend to his personal spiritual and emotional health and development

Pastoral Administrative Services

- Maintain and schedule published office hours that reflect an open-door policy for members and potential members
- Provide spiritual counseling and/or referral for members' crisis situations
- Provide marital counseling for a man and woman wishing to be married
- Encouraged to be involved in community pastoral support group(s) locally/regionally
- Capable of managing the day to day tasks of the office

- Serve as contact person for the school district, bank, insurance, state and federal inquiries. Responsible for conformity to state and federal filings and laws
- Work within the administrative budget and maintains fiscal responsibility of the church resources

Leadership & Discipleship

- Partner with Elders to develop and implement a vision that motivates and allows for spiritual growth and discipleship
- Lead, plan and develop membership classes as needed
- Officiate at weddings and funerals, as needed
- Partner with the Elders to engage those on the fringe of the congregation
- Shepherd, nurture, and pray for the congregation at Heartland Community church as a coach/player by equipping, leading, and preparing others for Christian service
- Champion evangelism by inspiring, equipping, and motivating the congregation to share the gospel with all in our community and others within our reach
- Spend intentional time in the community

Compensation and Benefits:

Salary is commensurate with education and experience.

Anyone applying for the position will be granting permission for background checks (educational, references, financial, criminal). These checks will only be done if the applicant is chosen as one of the candidates for the position.

TO APPLY, send the following materials to *hoffmans77@yahoo.com*

- **Intro Letter** (*make sure this briefly covers your testimony of faith, ministry calling and general fit for this opening*)
- **Current Resume** (*work and educational information*)
- **2 sermon samples if available** (*this can be either audio or video emailed preferably as a weblink but can be a digital file*)
- **4 contact references** (*2 references from ministry leaders and 2 from non-family members of your choosing that will include name and contact information*)
- **Narrative of your salvation testimony**
- **Salary Expectations**

Introduction:

Heartland Community Church is a small church that is laid back and mostly contemporary. We are unique in that we love and support one another to learn and grow in our love for the Lord through using our gifts in different ministries.

As a body, we have a desire to learn and grow. The hearts of the congregation are of service towards one another and those around us. Congregation participation and service is key to making our ministries and church operations successful. We are a family of believers that gives of our time, talents, and resources for ministries.

History:

Heartland Church began in 1996 with a group of committed Christians who wanted to worship in a style different than the traditional/formal churches of the time. From the very beginning we have been guided by our desire to know and obey God. We believe our love for Christ will live itself out through the things we say and do. It is our goal to help each other grow closer to Christ, with the ultimate goal to reach others.

Currently we are renting the auditorium of the Saint Charles Elementary school and a few rooms to use for junior church and adult bible study on Sunday. We also rent an office space in the education building of the Methodist church. This is where the Pastor's office is and where youth group is currently meeting. In recent years, because of a fervent desire to see growth, both spirituality and numerically within the church, we have a desire to hold worship in our own facility. We own property and have a committee that is seeking out options to build our church.

Our Local Community:

Located 20 miles east of Rochester and 20 miles west of Winona, St. Charles offers big city conveniences with the advantages of small town living. Best known for being the *Gateway to the Whitewater Valley*. St. Charles is a vibrant community of 3,825 people comfortably nestled within the rolling hills and valleys of southeastern Minnesota.

In St. Charles, recreational opportunities abound. The majestic Whitewater State Park is only seven miles north of the city. Saint Charles offers five beautiful city parks offering a variety of activities, including picnic areas, volleyball courts, ball fields, playground equipment and biking and hiking trails.

Neighboring Rochester is known for being culturally diverse, prosperous, and eclectically styled. Rochester offers a variety of can't miss things to do, from attending special events, to getting involved in the arts and learning about local history; to dining at independent restaurants and staying active at area parks.

Church Membership:

We have a membership of approximately 50 members. Our congregation is made up of roughly 40% baby-boomers, 40% Generation X-ers and 20% Millennials. All candidates for membership attend a short membership course explaining church doctrine and principles.

We have a leadership team currently comprised of the Pastor and three elected Elders.

The members of the leadership team are the trustees of the church, and are formally "responsible for the pastoral care of the members, the oversight and direction of ministry, worship, teaching, membership, fellowship, evangelism, finance, premises, all organizations and matters of policy, program and leadership".

Current Ministries:

Children:

- Junior Church: Sunday (K-5th grade)
- AWANA: Wednesday (Held and co-ran by the Bible Church in Saint Charles)

Youth:

- Junior Youth Group (6th-8th graders): Meets Sunday nights
- Senior High Youth Group (9th-12th graders): Meets Wednesday nights

Young Adult/Adults:

- Several small group bible studies
- Adult bible discussion, Sunday mornings, teens are welcome
- Women on Wednesday bible study
- Intercessory prayer meeting
- Monthly men's breakfast
- Women's bible study

Areas for Growth

We see the need for our church to be involved with the local community, so that effective evangelism can bring new people to Christ. This will involve growth in personal discipleship and in small group activity.

We feel that God is leading us to research building our own facility which could be a financial challenge. We currently own property and some of the funding has been raised.

The age profile of the church is also rising. We would like to continue to develop programs to reach young families from the community.

Position: Senior Pastor

Church Name: Heartland Community Church

Located in Saint Charles, MN

Contact: Stephanie Holliday, hoffmans77@yahoo.com, 715-563-0649

*****At the time of writing this our country and church are amid the Covid-19 pandemic, we are meeting in a temporary location and most of our ministries have been paused.***