

Skiff Lake Bible Church, located near Jackson, Michigan, would like you to post the position described below. All inquiries should be directed to board@skifflake bible.org.

JOB DESCRIPTION – MINISTER OF THE WORD -SKIFF LAKE BIBLE CHURCH

We are seeking a lead pastor who has a love for Jesus Christ and Scripture, a love for people and who knows how to lead with wisdom and vision. He will provide spiritual leadership, honor Christ and his Word, and have a heart and mindset to reach others for Christ, locally and globally. He should also have a strong desire to disciple others and to train the congregation in discipleship.

RESPONSIBILITIES:

Pulpit Ministry

- Prepare and present sermons for Sunday worship services
- Teach at other services as needed (such as Sunday and Wednesday evening and special services)
- Perform Weddings and Funerals as requested by congregants
- Lead Communion Services
- Arrange for pulpit supply when absent, if Minister of Soul Care is not available
- Provide doctrinal leadership and fully support our doctrinal statement

Administrative Ministry

- Oversee service order for each service
- Review and respond to official church correspondence
- Oversee church office operations
- Oversee and direct planning of all special services (Christian holidays, Bible conferences, Mission conferences, etc.)

Board Ministry

- Serve on and lead the Board of Elders
- Provide spiritual leadership to the board in collaboration with the Minister of Soul Care

Shepherding Ministry (in cooperation with the Minister of Soul Care)

- Coordinate visitation ministry
- Provide spiritual leadership to the congregation
- Lead and oversee Bible studies/discipleship groups

MINIMUM QUALIFICATIONS:

- Baccalaureate degree or higher in pastoral ministry or related field (or equivalent experience)
- Meet all elder requirements in Titus 1:5-9, 1 Tim. 3:1-7 and 1 Peter 5:1-4

DESIREABLE QUALITIES

- Prior pastoral experience
- Musical Background
- Supportive of Biblical Counseling/Soul Care (faithlafayette.org)